

**MINUTES OF THE MEETING OF MELLOR PARISH COUNCIL
HELD AT MELLOR METHODIST CHURCH ON THE 7th APRIL 2016 AT 7.35PM
FOLLOWING THE ANNUAL PARISH MEETING**

Present: Cllr. B. Murtagh (Chairman **BM**) Cllrs. N. Marsden (**NM**), Mrs. S. Brunskill (**SB**), Mrs. Dot Crooks (**DC**), Ian Moss (**IM**), Mrs. M. Johnson(**MJ**), Mr. Alan Upton(**AU**)

Also in attendance: Clerk (T. Taylor **TT**) and 3 residents

Chairman welcomed all to the meeting, Rev. Gayle had previously lead all in prayer

1. Apologies for Absence

Cllrs. Noel Walsh (attending RVBC Liaison Meeting) Mrs. P. Young (her husband very ill), Mrs. Margaret Young,(ill)

Public Session

A resident (Mr. Fitzer) explained that he had continued the work with LCC & Cllr. Schofield regarding speed limitation as there was a shortfall of approximately £10,000 in the preferred option for gateway type of measures, which he feels will be overcome. He was thanked for all of his efforts and left the meeting.

2. Declarations of Pecuniary Interest There were no declarations of pecuniary or personal interest.

3. Minutes of the Previous Meeting

3.1 The minutes of the meeting held on 3rd March 2016 were unanimously approved and signed by the Chairman as a correct record.

4. Matters Arising from Those Minutes

- 4.1 TT had previously requested that all the footpaths in Mellor be inspected, but has had no reply as yet, however members had been circulated with a letter from Linda Anderson (LCC Public Rights of Way Officer) inviting applications for payments for low priority maintenance work. **TT is following this up.**
- 4.2 Further to February Minutes, SB had circulated reply from Nigel Evans office re postbox not to be re-instated. It was

RESOLVED TT to contact all local organisations asking for their support by letter for re-instatement of former post box.(SB proposed, MJ seconded, all in favour)

5. Planning

5.1 Planning applications received since March meeting

- 3/2016/0282 - Pack Horse Garage – removal of condition 14 prior approved – renewable energy
- 3/2016/0209 – 34 Bosburn Drive – re-submission re 1st floor & rear sunroom extension with porch
- 3/2016/0239 - Saccary House – alterations to front, side & rear
- 3/2016/0254 - Saccary House – alteration to highway access
- 3/2016/0260 – The Hey Moo - two storey extension & garage
- 3/2016/0221 - 29 Glendale Drive – to use summerhouse as holistic centre
- 3/2016/0219 - 2 Church Lane – Cert of lawfulness prop. Loft conversion

ACTION : Members had no material objections at this stage to the above applications

TT will circulate supplementary document with decisions on earlier applications, for Cllrs' information

5.2 Blackburn with Darwen Housing Development Plan (Lammack). Members discussed this at length and took account of concerns expressed by email from local residents. Since the proposed development is outside RVBC and at an early stage, no material objection was to be made, more details was required for fuller consideration but it was

RESOLVED (SB proposed, NM seconded, all in favour) **TT to contact Gill Finlay at BwD to thank her for information received and to ask her to ensure MPC is kept updated**

6. MCA request for TENS licences

6.1 NM lead the discussion following the further amended draft lease he had emailed to members 30.03.16. He had spoken with John Hymas (MCA Chair) who felt in principle the version dated 30.03.16 was probably able to be agreed upon. NM informed members that he had researched matters and with TT had consulted Ingham & Yorke (Baron Alvingham's Agents) & Donna Carney (Community Futures). The clause in the original lease forbidding consumption of alcohol was from MPC only, not part of conveyance from Baron Alvingham to MPC. Members agreed that leisure in 2016 was considered very differently

from 1966, however ensuring the strict terms within the amended lease gave protection for Mellor residents, with a six month trial period, and annual review following. TT gave clarification that, although 2 members of MPC may attend MCA meetings, they are observers and may not vote. The peppercorn rent of 5p per year has not been paid of recent times, and members agreed that a full schedule of contents, hire agreement (as well as the terms of hire) and details of actual public liability insurance in force need to be supplied as this matter moves forward. It was proposed SB, seconded MJ, all in favour

RESOLVED – NM to speak with Mr. Hymas to formally put Amended Lease 30.03.16 to MCA, TT to write in confirmation NM & TT were thanked for the time they have committed to this matter.

7. To consider all footpaths in Mellor

7.1 Due again to a full agenda, this item was deferred, TT will circulate e-version of Definitive Map. BM reported an additional used footpath not on Definitive Map, which can be altered up to 2026, providing documentation is supplied in support of this change. Members felt this would usefully be suggested as a Parish Initiative, article to go in Newsletter for volunteers.

8. Consider options for Parish Grant Scheme

8.1 Noticeboard – TT informed members that Parish Grant Scheme has been approved.

8.2 Street Signage – Street plans had been circulated, however members had not all had opportunity to deal with this so this item was **DEFERRED AGAIN TO MAY MEETING**

8.3 Benches – Claim to be submitted

9 Accounts

9.1 **Annual Accounts, Schedule of Non Current Assets and Risk Register** documents were circulated for members approval. There were no queries and **all approved**.

9.2	Balances – Business Account reconciled to end March	£3722.10
	Business Deposit Account	£11,060.69
	Scholarship Fund	£1,178.41

9.3 **The following payments were all approved:**

Lancs Training P'nship 2 x Planning, 1 x Effective Meetings	£75.00	1378
Cancelled cheque (TT error)	£0.00	1379
J Thompson for Amelia (Scholar Fund, 1344 chq lost & cancelled)	£60.00	1380
HMRC – PAYE to 05.04.16	£225.00	1381
Tower Mint (Commemorative Medals – Sect 137)	£367.20	1382
Mellor Methodist Church room hire Nov 15 to March 16	£128.80	1383
Teresa Taylor March salary	£300.00	1384
T. Taylor exp's 16.02.16 to 31.03.16	£59.38	1384
Lancs Playing Fields Association 2016 Subs	£15.00	1385

VAT Refund of £708.83 has been submitted for period to 31.03.16

9.4 **Finance Working Party (AU, NM, NW, TT) meeting arranged for Thursday 14th April, 7.00pm**

9.5 **RVBC Grounds Maintenance Contract** TT had received this, cost has increased by 1.5% over year 2015/16.

ACTION TT to agree this with RVBC

9.6 Training Needs – TT requested that members consider supporting her for Lancashire Leaders Training (6 evening sessions starting mid May) at a discounted cost of £150.00 to then register for Certificate in Local Council Administration at a further £250.00 cost. This would benefit MPC as a qualified clerk is a further step towards General Power of Competence for a Council. TT would need to put considerable work into this, and Contract of Employment to be reviewed to take fees into consideration. NM proposed, AU seconded, all in favour

RESOLVED – TT to receive financial support for CiLCA course at £400.00, contract to be reviewed

10. To receive reports from meetings

10.1 RV LALC Area Meeting – Minutes had been circulated, however report in minutes from Mellor PC was incorrect - BM dealing with this

10.2 CPRE Neighbourhood Planning – DC gave report on this interesting meeting, at least 2 years work to create and have approved a plan, which would be included in future Core Strategy for Development. Interesting cases studies are on CPRE website

11. Correspondence

- 11.1 **Possible site for further notice board** – TT has had agreement from Owner, provided leaseholders agree – she is dealing with this
- 11.2 **LCC – Severe Weather Update** previously circulated
- 11.3 **LCC Bus Service - meeting 07.04.16** Cllr Schofield is attending, Parish Bus Scheme still being considered
- 11.4 **LCC Parish Champions Newsletter March** – in Circulation Folder
- 11.5 **RVBC News** – Members attention drawn to Chip Your Dog, Metal Recycling
- 11.6 **LALC Spring Conference – Leyland Hotel Sat. 14th May 10am – 4.15pm, NOTED , no attendees from MPC**
- 11.7 **Mellor School Reunion 1st to 3rd July** – details have been circulated, will be on website & in newsletter
- 11.8 **Letter from St. Mary's PCC asking for churchyard support** Members were informed that no support had been requested or given in 2015/16, however members were all in favour and

AGREED £300.00 to be sent in support for 2016/17 year only.

12. Matters from Members

- 12.1 **Mellor Lane:** Following hedge cutting, IM has kindly swept up and disposed of debris left. He submitted photos and asked that all try to attend to such matters, especially bearing Best Kept Village Entry in mind. Members agreed an article to go in newsletter .
- 13. **Website & Newsletter.** These are work in progress, TT to give more time to them, as available, a number of articles have been passed to her, as well as reports from village organisations.
- 14. **RVBC Report :** SB reported that all should be aware of the forthcoming Police Commissioner Election on 5th May. She has had discussions with PC Tony Walsh (Clitheroe Division) who leads on “In The Know” – email & text updates on suspicious vehicles and people to be aware of, as well as scam alerts. SB also informed members that RVBC Cllr. Jim White is trying to arrange a coach trip to National Arboretum, she will pass on details if anyone is interested.

15. Lancashire Enterprise Zone concerns

- 15.1 Members had been circulated with numerous emails regarding access and egress for Branch Road and Spine Road areas, **John Evans (Balderstone PC) & LCC Cllr. Alan Schofield were thanked for their efforts**

16. Tree Warden

- 16.1 Hedge outside Mellor Methodist Church was in need of trimming. Members

AGREED This matter could be dealt with, up to a sum of £20.00

17. War Memorial

- 17.1 BM has sourced pallets for composting bins, as an ongoing item. Guerilla Gardeners to be approached regarding ongoing maintenance of the area.

20. MCA Report

- 20.1 March Minutes had been circulated, a full discussion had occurred earlier in the meeting

21. Play Area

- 21.1 Since MY had given apologies, the log book was not signed and there were no urgent matters for discussion. **Working Party of BM, SB, IM & TT** to further consider how to move forward with major improvements. **Agreed to meet on a Saturday morning as soon as is feasible**

The date of the next meeting was agreed for **Thursday 5th May 2016, at the Methodist Church at 7pm, with Annual Parish Council Meeting to precede monthly Parish Council Meeting.**

The Chairman closed the Meeting at 9.55 pm, thanking all for their participation.